



ORANGE COUNTY
BAR FOUNDATION

Orange County Bar Foundation Higher Education Mentoring Program

NEWSLETTER: April 2007

313 N. Birch St. Santa Ana, CA 92701 (714) 480-1925 x100

Financial Literacy Workshop

Wells Fargo Bank Director of Financial Literacy Projects, Luis Cachua, provided Junior and Senior girls with a vast amount of important information. Luis informed the girls about budget management, smart car buying and renting an apartment. He discussed the differences between college and bank loans. Luis also spoke about the different types of interest for loans and gave helpful tips for first time credit card users. A budget worksheet was provided with shopping and spending tip pamphlets. Luis did a great job highlighting the importance of money and kindly offered his help for any further assistance.



Students learning about Financial Literacy.

April Students of the Month



Lt-Rt: Mayra Chacon (Sr.) and Lisette Vega (Jr.)

Interview Checklist

- **Be prepared:** Research the industry and company, as well as how your skills match the responsibilities of the position.
- **Dress to Impress:** Your interview attire should be tasteful and simple, clean and wrinkle-free. Choose a conservative outfit over a trendy one when deciding what to wear.
- **Be on Time:** Being on time for an interview really means arriving at least 15 minutes before your scheduled appointment.
- **Make Eye Contact:** Greet your interviewer with a firm handshake, warm smile and direct eye contact. Avoiding eye contact can give the impression that you are inexperienced, unsure of yourself or untrustworthy.
- **Sell Yourself:** Have a list of things you want to make sure the interviewer knows about you. Be prepared to bring up specific topics up on your own if they are not adequately touched on in the interview.
- **Be Honest:** You should never stretch the truth on your resume or during the interview.
- **Act Professionally:** Candidates need to remind themselves not to chew gum, slouch or go off work related topics. Sit up straight and conduct yourself with a professional demeanor at all times.
- **Ask Questions:** Don't be afraid to ask questions about the responsibilities of the job. An interview is meant to be a fact-finding mission for both the interviewer and the interviewee.
- **Say "Thank You":** Close the interview with another firm handshake, a "thank you" and a smile. Later, send a note or e-mail thanking the interviewer for the time spent and letting them know you are interested in the position.

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